

P-2580 Cash-Out (Continued)

F. Changes

Make changes under the same time limits as regular food stamps.

Households may change to or from cash-out during their certification period. Two examples are:

1. A one-person household in which the individual turns 65.
2. An individual over 65 who marries someone under 65 not receiving SSI/AABD.

If a recipient reports that his food stamps were stolen or never received prior to his conversion to cash-out status, follow procedures at P-2540 A to replace the food stamps in coupons. In order to keep a clear audit trail, stolen stamps must be replaced with stamps.

G. Replacing Checks

Follow procedures for replacing checks at P-2131 C.

H. Direct Deposit

1. General Information: A cash-out recipient may choose to have food stamp benefits deposited directly into a household member's checking or savings account instead of receiving a check. The Chittenden Bank is our agent for direct deposit transactions and manages electronic transfers to whatever bank the client selects, as long as it accepts direct deposit transactions. The bank may be in any state but may not be in a foreign country (for example, Canada).

Every Friday night, ACCESS does a weekly direct deposit bank run for active cash-out cases which have had a "Y." or "N" entered in the DD REQUEST field on a BANK panel in the preceding week. Notices generated from this run will be printed in the district office the following Monday (or the next working day if Monday is a holiday). More notice information for specific situations is given in the appropriate sections below.

Whenever you give a client a DSW 201DD (Direct Deposit Request) in person or by mail, write in the district and your name so it will be given to you if it is returned.

Whenever a client requests that direct deposit begin, end, or change, a DSW 201DD is necessary. After you receive it, make the action effective for the next benefit run if possible, or no later than the following month's benefit run.

2. Application: When a client applies for food stamps at a Social Security office, he or she will not be given a DSW 201DD. When you grant one of these cases, include a DSW 201DD with the grant notice.